



*Make
Dreams Happen.*

CHANGE OF NAME/ADDRESS REQUEST INSTRUCTIONS

Under “CURRENT CUSTOMER NAME/ADDRESS” enter the information originally on the account(s).

Under “NAME/ADDRESS CHANGED TO” enter the new name or address of the individual.

Include the Tax ID and Date of Birth of the new individual.

Enter all of the account number(s) affected by this request under “CHANGE EFFECT FOR THE FOLLOWING ACCOUNT NUMBERS”

If any of the account number(s) listed in this request is an SBA Loan Account, write “Yes” next to the question “Does this Change include any SBA loan account?” Otherwise, write “No”

Sign and date the request.

Please fax the completed request form to (305) 821-7284

Or

Mail the completed form to:

**Banco Popular North America
7900 Miami Lakes Drive West
Miami Lakes, Florida 33016**



CHANGE OF NAME/ADDRESS REQUEST

CURRENT CUSTOMER NAME/ADDRESS:

NAME/ADDRESS CHANGED TO:

Tax ID:

Date of Birth:

CHANGE EFFECTIVE FOR THE FOLLOWING ACCOUNT NUMBERS:

TO BE COMPLETED BY THE CUSTOMER

Does this Change include any SBA loan account? _____

I HAVE REVIEWED THE CHANGE LISTED ABOVE. THE CHANGE INFORMATION LISTED ABOVE IS CORRECT.

Signature/Firma:

Date/Fecha

TO BE COMPLETED BY THE BANKER

New Address must be in standardized format - i.e. W (for west) St (for street).
Use the full name of the city – DO NOT Abbreviate. Use the standard two letter state code.

*Note: Change of Address for all SBA Customers cannot be completed using Banker Insight.
Tax ID changes cannot be completed in BankerInsight.
An e-form request to the Data Entry Unit must be completed.*

Identification Presented: TYPE: _____ Number _____ Exp _____

Completed By: _____
(REQUIRED)

Title: _____

Verified/Approved By: _____
(REQUIRED)

Title: _____