

COMMUNITY ASSOCIATION DATA SHEET

Condominium Association

HOA

Cooperative

BORROWER: _____ **TAX ID:** _____

PROPERTY ADDRESS: _____ **TELEPHONE:** _____

_____ **FAX:** _____

PRESIDENT'S NAME: _____ **EMAIL:** _____

COMMUNITY WEBSITE: _____

MANAGEMENT COMPANY: _____

CONTACT PERSON: _____ **TELEPHONE:** _____

ADDRESS: _____ **FAX:** _____

_____ **EMAIL:** _____

MANAGEMENT COMPANY WEBSITE: _____

Purpose of Loan: _____

Loan Amount Requested: \$ _____ **Line of Credit Requested?** Yes No

Do you have an existing loan? If so, please provide details: _____

Term for Line Facility: 3 months 6 months 12 months 18 months

Term for End Loan: 3 years 5 years 7 years 10 years 15 years Other _____

Estimated Project Commencement Date _____ **Estimated Projected Completion Time** _____

ASSOCIATION DATA

of Units _____
of Buildings _____
Year Built/Turned Over _____
Owned by Association _____
Pending Foreclosures _____
of Rentals _____

COMPOSITION OF ASSOCIATION

# Units by type	Average Sales Price
___ Bedroom	\$ _____
___ Bedroom	\$ _____
___ Bedroom	\$ _____
___ Bedroom	\$ _____
___ Bedroom	\$ _____

ATTORNEY NAME: _____ **TELEPHONE NO:** _____

ADDRESS: _____ **FAX NO:** _____

_____ **EMAIL ADDRESS:** _____

Have you consulted with your attorney concerning this loan request? If not, we recommend that you do so in order to avoid unnecessary funding delays.

CONTRACTOR: _____ **ACCOUNTANT:** _____

In order to process your application, the following documents are required at the time the application is submitted:

- | | |
|---|---|
| <input type="checkbox"/> Current Budget | <input type="checkbox"/> Names of Association Officers/Directors |
| <input type="checkbox"/> 2 Years: Year-End Financial Statements, Certified to Bank* | <input type="checkbox"/> Unit Owner Roster with billing address |
| <input type="checkbox"/> Interim Statement, Certified to Bank* | <input type="checkbox"/> Recorded Association Documents (California Applicants only: include CC&Rs, Articles of Incorporation, By-laws, and any Amendments) |
| <input type="checkbox"/> 2 Years: Tax Returns, Certified to Bank* | <input type="checkbox"/> Certificates of Insurance: |
| <input type="checkbox"/> Association Minutes (last 6 months) | <input type="checkbox"/> Hazard (including windstorm and flood, if applicable) |
| <input type="checkbox"/> Reserve Studies, if applicable | <input type="checkbox"/> Liability |
| <input type="checkbox"/> Project Budget or Cost Estimates | <input type="checkbox"/> Officers and Directors |
| <input type="checkbox"/> Current Delinquency Report | |

* CPA audited preferred

PLEASE RETAIN THIS IMPORTANT DISCLOSURE INFORMATION FOR YOUR RECORDS

NOTICE OF RIGHT TO REQUEST SPECIFIC REASON FOR CREDIT DENIALS: If your application for business credit is denied, you have the right to a written statement of the specific reason for the denial. To obtain the statement, please contact Popular Association Banking at 7900 Miami Lakes Drive West, Miami Lakes, FL 33016, phone 800-233-7164 ext. 431143 within 60 days from the date you are notified of our decision. We will send you a written statement of reasons for the denial within 30 days of receiving your request for the statement.

NOTICE: The federal Equal Credit Opportunity Act prohibits creditors from discriminating against credit applicants on the basis of race, color, religion, national origin, sex, marital status, age (provided the applicant has the capacity to enter into a binding contract), [for New York State on the basis of sexual orientation, military status, disability, or familial status], because all or part of the applicant's income derives from any public assistance program; or because the applicant has in good faith exercised any right under the Consumer Credit Protection Act. The federal agency that administers compliance with this law concerning Banco Popular North America is the Federal Reserve Bank and may be contacted at: Federal Reserve Consumer Help, P.O. Box 1200, Minneapolis, MN 55480.

Popular Association Banking • 7900 Miami Lakes Drive West, Miami Lakes, FL 33016 • P: 800-233-7164 ext. 431143 • F: 305-821-7284



UNDERSTANDING THE NEEDS OF
Community Associations